

# **MID HERTS RURAL MINOR LEAGUE**

## **NOTES FOR GUIDANCE**

### **1. TELEPHONE NUMBERS FOR 2008-2009 SEASON**

**a) REPORTING OF RESULTS [INWARDS]** Home teams are required to telephone the results of League and League Cup matches to **FIRST ELEVEN on 0845 226 0411** between **2.00pm-6.00pm ONLY** on the day of the fixture. Clubs playing in County Cup or other outside competition matches [home or away] must telephone the result thereof within the time limit stated above. **All cancelled or postponed matches must be phoned in quoting a PRN number.**

**b) RESULTS [OUTWARDS]** Results of all matches played are available the League Website at: [www.midherts.co.uk](http://www.midherts.co.uk)

**c) MINI SOCCER** - Enquiries regarding U8s & U9s should be made to Ian Hobbs via e mail: [ihobbs@tiscali.co.uk](mailto:ihobbs@tiscali.co.uk) and enquiries regarding U10s should be made to Michelle Madell via e mail: [michelle.madell@btinternet.com](mailto:michelle.madell@btinternet.com) via your Club Secretary only..

**d) FIXTURES** All enquiries regarding fixtures for Under 11 – 18 should be made to the appropriate Fixture Secretary as listed in the front of this directory.

**e) REFEREES** All enquiries regarding Referees, should be directed to the Fixture Secretary of the appropriate age group. Numbers in the front of this handbook

**f) REGISTRATIONS** All enquiries regarding registrations should be made to the Registrations Secretary, Mrs Karen Fox via e mail: [karenfox2@hotmail.co.uk](mailto:karenfox2@hotmail.co.uk)

**g) LEAGUE ADMINISTRATION** All enquiries regarding administration and general matters should be made to The General Secretary via e mail: Mrs Michelle Ginno, [generalsecretary.mhrml@ntlworld.com](mailto:generalsecretary.mhrml@ntlworld.com).

**h) DISCIPLINE** All enquiries regarding club discipline matters should be made to the Discipline Secretary, Mr Pier Angelini via e mail: [discipline@mhrml@ntlworld.com](mailto:discipline@mhrml@ntlworld.com)

**[NB All matters of player discipline is the responsibility of the club's parent County Association {eg Herts or Essex}]**

**i) INTERNET** All enquiries concerning any incorrect results that may be found on the Website should, in the first instance, be notified to the Internet Co-Ordinator, Jennie McCollin, Tel: 01992 446657 or via e mail: [jenniemccollin@aol.com](mailto:jenniemccollin@aol.com)  
**It is important to note that your CLUB SECRETARY only can do this.**

## **2. PLAYER & SPECTATOR [INCLUDING CLUB OFFICIALS] DISCIPLINE**

The League Management Committee continues to take positive action to improve conduct on and around the field of play. Rule 8[E] states that where a player is suspended for a period exceeding seven days by his parent County Association his club has the responsibility of surrendering his identity card to the League Registration Secretary or Nominated Official. The club of a suspended player is liable to a fine of £10 for failing to surrender an identity card timeously. Where a player receives a second suspension for more than seven days in the same season he is required to make written representation to the League for the return of his registration card, explaining why he should be allowed to continue to participate in the League programme. Where a player receives a third period of suspension exceeding seven days in the same season his registration card will not be returned to him.

There is a mandatory requirement that in Youth matches in Hertfordshire both teams must nominate a responsible member of their club to act as match delegate on the day if the game. Further details of this requirement are printed in the appendix to these notes.

**Clubs are reminded of the need to ensure that its players, officials, and spectators are aware of the consequences of misconduct on and around the field of play.**

## **3. FIXTURES**

Fixture lists will be issued monthly, and subject to the provision in Rule10[A] {applications can be made for two free dates per season for each team} all clubs are expected to have all its teams available to play scheduled fixtures on each Saturday / Sunday during the playing season. Matches in the Under 8, 9, 10, & 11 age groups are played on Saturday, and those in the remaining age groups on a Sunday. Rule 10[A] enables the Fixture Secretaries to authorise fixtures to be scheduled or re-scheduled up to 9.00 pm on the Tuesday prior to the date of the match. The Fixture Secretaries will normally give as long a period of notice as possible, but when advising players of fixtures, Team Managers should bear in mind the possibility of having matches authorised as late as the Tuesday prior to the weekend. Mid-week fixtures at the beginning and end of the season, together with “6 point fixtures” [two short games] may well be scheduled if the completion of the fixture programme is considered to be in jeopardy.

Rule10[D] stipulates that the home team must contact the away team manager and the referee by 9.00 pm on the Tuesday prior to the match [within 48 hours of the match if played mid-week] to confirm the details of the match. If the away manager has not received notification by the stipulated time the appropriate Fixture Secretary must be informed by telephone. The fine for failing to comply with this rule is £10.

Rule 10[E] provides that a club must fulfil a fixture if it has at least **9 [nine]** players available. And **at least 5 [five] in Minisoccer.**

#### 4. POSTPONED MATCHES

Rule 10[F] says “Any club failing to fulfil a Competition fixture shall be fined Up to £100 subject to appeal, and the points or tie awarded to the opposition”. All unfulfilled matches save for those due to County Cup involvement or ground conditions are subject to Rule 10[F]

No Fixture Secretary is authorised to postpone a scheduled fixture, unless exceptionally it is for the purpose of ensuring the better running of a particular division for the season [eg the one match may be postponed – involving two teams – to enable two games to be scheduled in its place – involving four teams. On the occasion of a match having to be postponed, clubs should follow the procedure in Rule 10[F]

#### 5. REFEREES

Club managers should make themselves aware of the Competition rules regarding referees as a matter of course [Rule 13] In particular the appointed referee should be contacted by 9.00 pm on the Tuesday prior to the match [within 48 hours if a midweek match] by the home team representative to be advised of the venue and the time of the kick off.

Clubs are asked to ensure that the referee is cordially received, that changing accommodation is made available where possible, that some kind of refreshment is offered at half-time, and that the **two** match balls are available for inspection by the referee as early as possible. Each team has to provide an adult [**Match Delegate**] to act as Club Assistant Referee to assist the referee.

Whether or not the representative of the home club considers that the referee has performed well, the fee has to be paid on the day of the match [the schedule of fees is printed at the end of this section] Clubs are asked to ensure that a responsible person is charged with the task of awarding the mark for the referee’s performance along the following lines :

##### Section 1

###### *General Control*

- a) Did he face up to difficulties, or was he influenced by spectators ?
- b) Were his decisions given clearly ?
- c) Was his positioning satisfactory ?

**50 marks**

##### Section 2

###### *Application of the Laws of the Game*

Was he generally correct in his decisions based on his interpretation of the Laws of the Game ? [nb isolated controversial decisions should be ignored]

**30 marks**

##### Section 3

###### *Personality and Personal Appearance*

- a) Was the referee confident and quick thinking ?
- b) Did his appearance and personality inspire confidence ?

**20 marks**

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Total

**100 marks**

### Fees for 2008 - 2009

Mini-soccer	£20	Under 14	£25
Under 11	£20	Under 15	£25
Under 12	£25	Under 16	£25
Under 13	£25	Under 18	£25

**In “six point” matches [ie two short games] the referee is to be paid one and a half times the normal fee with the total cost shared equally between the participating clubs.**

### **6. REGISTRATIONS**

1. Any player who was registered with the Competition in 2007-2008 need only produce his ID card for that season along with the registration form and two photographs.

2. New players registering at pre-season registration nights will need to produce a copy of birth certificate, passport, or medical card, together with the required photograph[s].

3. Any new players registering during the season [other than on registration nights] will have to comply with the following procedure :

A fully completed registration form, with a copy of birth certificate, passport, or medical card, and the required photograph[s] should be sent along with a pre-paid registered, or recorded delivery packet, addressed to the Registration Secretary to return the new ID card together with the return of the documents to the Club Secretary. Any club not enclosing the requisite pre-paid packet will only be able to collect the documents at a General Meeting, or by prior arrangement with the Registration Secretary, which may delay the registration of the player. **No personal callers to the Registration Secretary will be entertained.**

### **7. TRANSFERS**

Transfers are covered by Rule [J] Team managers should acquaint themselves with the procedure to avoid problems and disappointments. Transfers forms are available from the Registrations Secretary.

### **8. IDENTITY CARDS**

Rule 8[R] states that identity cards for every fielded player [including substitutes] must be given to the person in charge of the opposing team before the match. If a player does not have a valid card he is not entitled to play. A substitute used during a match must also produce his card to the nominated representative of the opposing team on entering the field of play. The Registration Secretary must be advised by telephone within 24 hours of the match in question if any complaint or protest is to be lodged on account of Registration Card irregularities or the like.

## **9. RESULTS**

Result cards must be posted first class in time for the last collection on the day following that on which the match is played {Rule 11[A]} the telephoning of results is covered in Note 1.

## **10. GENERAL MEETINGS**

All clubs should be represented at all General Meetings. Apologies offered by clubs will not prevent a discipline notice being issued under Rule 5[L], Rule 6[H], or Rule 19 as appropriate.

## **11. GENERAL**

All correspondence must be sent to the General Secretary unless specific instruction in the Competition rules or in these notes dictate otherwise. Recorded Delivery mail is **NOT** to be used for any Competition business.

**Please ensure that telephone calls to Competition Officers are not made after 9.00 pm unless some emergency so dictates, or unless prior arrangements have been made with the Officer concerned.**